



# Submission Instructions

Deadline to submit Art: September 15, 2009  
Extended deadline for schools: September 30, 2009

Art submissions must be brought to the first floor receptionist at:  
The Arc of Baltimore Community Resource Center  
7215 York Rd  
Baltimore, MD 21212

**Submissions must include: application, signed contract, and biography sheet**

## **RULES & REGULATIONS FOR SUBMISSION**

- This exhibit is open only to artists with disabilities.
- No art is accepted for Exhibit Only.
- All selections are final.
- All artistic mediums are accepted.
- Submission cannot be larger than 36" X 36" or weigh more than 10 lbs.
- Three dimensional art must be free standing.
- Artwork may be submitted digitally.
- Art must be acceptable for family viewing.
- A jury will select which pieces will be included in the exhibit.
- Only artists whose art is selected will receive free admission to the event.
- If selected, the artist agrees to enter into a contract with The Arc of Baltimore and abide by the rules, regulations, and timeframe of this exhibit.



# Application to Submit

To be submitted with Artwork

Deadline to submit Art: September 15, 2009

Extended deadline for schools: September 30, 2009

## **Artist Information**

Artist's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## **Description of Art**

Number of pieces: \_\_\_\_\_

Title/s: \_\_\_\_\_

Type/s: \_\_\_\_\_

## **Contact Information**

Contact Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Send submission application (**with signed contract and biography sheet**) to:

The Arc of Baltimore

7215 York Road

Baltimore, MD 21212

Attn: Blair Clark

or [bclark@arcofbaltimore.org](mailto:bclark@arcofbaltimore.org)

For more information contact Blair at 410-296-2272 ext 5204 or [bclark@arcofbaltimore.org](mailto:bclark@arcofbaltimore.org)

# Artist Contract

To be submitted with Artwork



The following Rules & Regulations apply if artwork is selected for the exhibit.  
Please read before signing.

- Artists will be notified if their work has been selected for display by October 16, 2009
- After the artist is notified that their work has been selected, it is their responsibility to have the art framed or ready for presentation and returned to The Arc of Baltimore (7215 York Rd, Baltimore, MD 21212) no later than October 26, 2009. If the artist is unable to do this, he/she is to contact Blair Clark at [bclark@arcofbaltimore.org](mailto:bclark@arcofbaltimore.org) or 410-296-2272 ext. 5204
- The artist agrees that work selected will be displayed at the American Visionary Art Museum on Friday, November 6, 2009.
- Artwork will be auctioned at the exhibit with the submitting artist receiving 60% of the auction price. Any promotional reproductions that garner additional sales proceeds will also be remitted to the artist at 60% of the net sale price. Artist agrees that the Arc of Baltimore may use these promotional reproductions as gifts and for promotional purposes, and shall not be entitled to any compensation for such uses.
- The selected artist agrees to be profiled in The Arc of Baltimore Art in the Round Exhibit & Auction Program and other public relations material as deemed necessary by the agency.
- All unsold artwork must be picked up by Friday, November 20, 2009 from 7215 York Rd, Baltimore, MD 21212, or it will become the property of The Arc of Baltimore
- Unsold artwork shipped from out of town will be returned to the artist C.O.D. (Cash on Delivery)

While reasonable precautions will be taken to ensure the security of works on display, artwork is displayed at the owner's risk. By submitting art for consideration, the artist is authorizing the release of some personal information for review by staff of The Arc of Baltimore and by attendees of the event. The agency reserves the right to edit the Artist's biography for use in the event brochure.

Signing below serves as an authorization for disclosure under HIPAA requirements.

I, the undersigned, have read this agreement (or have had it read to me) and my signature below indicates both my understanding and agreement as a participating artist.

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Artist Signature

Date

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Print Name



# Artist Biography Sheet

To be submitted with Artwork

**Name of artist:**

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**Year of birth:**

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**Affiliated agency:**

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**Town/Neighborhood  
of current residence:**

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- 1.) **Is the artist self-taught, or does the artist take classes (if so, where and for how long)?**
  
- 2.) **When and how did the artist become interested in art?**
  
- 3.) **What medium(s) does the artist usually work in (paint, sculpture, etc.)? Please list anything distinctive about the art, or the person's art-making process.**
  
- 4.) **How does art fit into the artist's life and why is art important to the artist?**
  
- 5.) **Where does the artist work or how do they spend their days?**
  
- 6.) **What (aside from art) are some of the artist's interests or hobbies? List anything distinctive about the artist.**
  
- 7.) **List any additional information about the artist.**
  
- 8.) **For additional information about the artist, contact:**

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Name

Phone Number

E-mail